

MoBar MCLE Form lex|PORT 2016 Tech Expo

Chesterfield ♦ October 20-21, 2016

The Missouri Bar is accredited as a CLE sponsor by Regulation 15.04.2 promulgated pursuant to Supreme Court Rule 15.

To comply with the MCLE requirement, you will submit an Annual Report of Compliance to The Missouri Bar listing all CLE programs attended for the reporting year. This document is provided to assist you in tracking CLE program attendance. **Retain it for your records.** To determine the MCLE credit you will accrue at this program, add the total number of minutes actually attended, divide by 50 and round to the nearest tenth of an hour. This program qualifies for a total of up to **12.4 MCLE hours including up to 2.2 Ethics hours** to be applied to the current reporting year of July 1, 2016 to June 30, 2017.

THURSDAY, OCTOBER 20, 2016

Minutes

Attended

Sessions Scheduled

9:00 – 10:00 PLENARY 1

Harnessing Technology to be More Efficient & Avoiding the Multitasking Distraction

10:30 – 11:20 BREAKOUT SESSION 1 (CHOOSE ONE)

Windows 10

iPad Tools for Trial Attorneys: TrialPad, TranscriptPad & more

11:30 – 12:20 BREAKOUT SESSION 2 (CHOOSE ONE)

Word Formatting Fundamentals

A Paperless Practice: Tips & Tricks for Going (& Staying) Paperless

1:30 – 2:30 PLENARY 2

Legal Ethics & Technology — What You Need to Know to be “Technologically
Competent”

(1.2 Ethics hours)

2:40 – 3:30 BREAKOUT SESSION 3 (CHOOSE ONE)

Styles: If You Don't Control Them, They Will Control You

Technology You Can Use in Your Law Practice — Practical, Affordable Advice

3:50 – 4:40 BREAKOUT SESSION 4 (CHOOSE ONE)

Tools and Techniques for Negotiating & Revising Documents

The Law of Robots – Regulating Tomorrow's Machines with the Laws of Yesterday

Continued on Next Page →

FRIDAY, OCTOBER 21, 2016

Minutes
Attended

Sessions Scheduled

9:00 – 9:50 PLENARY 3

_____ Security Is Only As Good As the Weakest Link - Security Measures Every Lawyer Must
Take (*1.0 Ethics hour*)

10:00 – 10:50 BREAKOUT SESSION 5 (CHOOSE ONE)

_____ Using Templates to Streamline Your Document Generation

_____ How & Why to Document Your Firm Technology & Processes

11:20 – 12:10 BREAKOUT SESSION 6 (CHOOSE ONE)

_____ A Lawyer's Guide to Adobe Acrobat & PDF Files

_____ Mapping Your Data for Retention, Succession & Security

1:30 – 2:20 PLENARY 4

_____ 50 Tips, Apps & Gadgets

2:30 – 3:20 PLENARY 5

_____ The Flexible Law Firm

3:30 – 4:20 PLENARY 6

_____ Mining the Web for Information

_____ **TOTAL MINUTES ATTENDED**